



**2020 PRIMARY PUMP STATION IMPROVEMENTS PROJECT**  
**Solicitation Number: PS-00089**

**ADDENDUM 1**  
**January 2, 2020**

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

<b>RESPONSES TO QUESTIONS</b>
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**Question 1: Will there be a site visit following the Non-Mandatory Pre-Submittal Conference?**

*Response: There will not be a site visit following the Non-Mandatory Pre-Submittal Conference.*

**Question 2: Under the Team Experience and Qualifications, referring to Items #1 Org Chart and Item #3 Resumes, Can SAWS confirm the Key Personnel roles? Is the org chart supposed to show Key Personnel only or the entire proposed team? Which key Personnel resumes should be provided and what's the corresponding page limit?**

*Response: Org chart shall show the entire proposed team. Key Personnel should be clearly identified on the chart.*

*Key Personnel for the purposes of this solicitation are: Project Manager (PM), QA/QC Lead, Mechanical Design Lead, Electrical Design Lead, Civil Design Lead, and Cost Estimator.*

*A total of six (6) one-page resumes shall be included with the solicitation. Page limit for resumes is six (6) pages.*

**Question 3: Under Similar Projects and Past Experience-OPCC Table/Form, how many project should be shown on the Attachment V OPCC Table and what is the specific criteria for those projects?**

*Response: Respondents shall include data for a total of five (5) projects, which include the three (3) projects identified in the Similar Projects and Past Performance section plus two (2) additional projects similar in scope and size.*

**Question 4: As for Project Approach (Item #4 Schedule), what is the correct NTP date that Respondents should utilize when preparing the project schedule?**

*Response: Respondents shall use April 20, 2020 as the Notice to Proceed (NTP) date when preparing the project schedule.*

**Question 5:** Is it permissible to list non-key personnel on the organizational chart to demonstrate required services such as SUE, survey, and geotechnical engineering?

*Response:* See response to Question No. 2 above, part of this Addendum.

**Question 6:** Item one of the team experience and qualifications evaluation criteria identifies key personnel as “no more than, the Project Manager, QA/QC Lead, Civil Design Lead, Mechanic Design Lead, Electrical Design Lead, and Structural/Architect Lead;” however, item three of that same criteria identifies key personnel as the Project Manager, Design Team Lead(s), QA/QC Lead, Cost Estimator, and Permitting Lead. Should a cost estimator and permitting lead be identified as key on the organizational chart? And should resumes be provided for the three design task leads required to be shown on the organizational chart, or just two of the three?

*Response:* See response to Question No. 2 part of this Addendum.

**Question 7:** Are we able to recreate the required forms to allow for project photos and additional information?

*Response:* Respondents are not allowed to recreate the required forms. Respondents shall use the required forms and respond to the fields in the required forms.

#### **CHANGES TO REQUEST FOR QUALIFICATIONS**

1. The due date for the Statement of Qualifications (SOQs) has now changed from January 10, 2020 by 2:00 p.m. (CT) to January 17, 2020 by 2:00 p.m. (CT).
2. In Attachment II Evaluation Criteria Details and Requirements, under Similar Project and Past Performance number 2 is now changed to state the following (pg. 26-27):  
  
*Using the Table and space included within the Evaluation Criteria form, provide cost information for the three (3) projects submitted in the Similar Projects and Past Performance section of this evaluation criteria, as well as two (2) additional similar projects, as it relates to the accuracy of the Opinions of Probable Construction Cost (OPCC), comparing the final 100% Design phase estimate to approved construction contract awards.*

#### **END OF ADDENDUM**

This Addendum is two (2) pages in its entirety.